



PRESCHOOL

OF DUNWOODY UNITED METHODIST CHURCH

2019-2020 Community Registration

- Community members can turn in a completed application **Tuesday, January 8 through Thursday, January 17** during regular preschool hours (9:00 am- 2:30 pm). The deadline to turn in an application is Thursday, January 17 at 2:30 pm. There will be a box outside of the Preschool door where you can drop off your completed application or you can email it to preschool@dunwoodyumc.org. No money will be due with the application. Any application received after the deadline will automatically be placed in out waitlist pool.
- Applications will be processed within 24 hours of the application submission deadline of January 17 at 2:30pm. Priority will be given to DUMC Church members. After that, *applications will be drawn randomly from the applicant pool to fill the available community openings.*
- You will be notified no later than Saturday, January 19 via email of your child's placement status.
 - ***If your child is selected in the drawing:*** Your email will include a link to an online Enrollment Form. The completed online Enrollment Form and payment of the \$125 Registration Fee is due on Wednesday, January 23 by 2:30pm. This fee is payable by check made to Dunwoody UMC Preschool and is required to secure placement. If the online form and registration fee are not received by the deadline of January 23 at 2:30pm, your spot will be given to a child on the waitlist.
 - ***If your child is not selected in the drawing:*** You will automatically be placed in out waitlist pool. Should a space become available in the coming months, we will draw an application from our waitlist pool. If your application is selected, we will be in contact with you. **Please note that all applications will be held in the wait list pool, and we do not maintain a specifically numbered waitlist.**